

# COVID-19 Small Business Loan Programs

Information as of January 13, 2021



Overview	First Draw (did not obtain a PPP Loan in 2020)	Second Draw (obtained a PPP Loan in 2020)
<b>Maximum Loan Amount</b>	2.5x Average Monthly Payroll up to \$10 million  (Can be calculated utilizing 2019 or 2020 Annual Payroll)	2.5x Average Monthly Payroll up to \$2 million 3.5x for NAICS Codes Starting with "72" up to \$2 million  (Can be calculated utilizing 2019 or 2020 Annual Payroll)
<b>Eligible Borrowers</b>	<ul style="list-style-type: none"> <li>• In Business as of 2/15/20</li> <li>• 500 Employee Maximum</li> <li>• Independent Contractors</li> <li>• Sole Proprietorship with Employees</li> <li>• Sole Proprietorship without Employees</li> <li>• 501c (3),(6)*, and (19) are eligible</li> </ul> <p>* 501c(6) has a size requirement of 300 employees or less</p>	<ul style="list-style-type: none"> <li>• Demonstrate at least a 25% reduction in revenue between 2019 and 2020</li> <li>• 300 Employee Maximum</li> <li>• Independent Contractors</li> <li>• Sole Proprietorship with Employees</li> <li>• Sole Proprietorship without Employees</li> <li>• 501c (3), (6)*, and (19) are eligible</li> </ul> <p>*501c(6) has a size requirements of 300 employees or less</p>
<b>Use of Proceeds/ Forgiveness Eligibility</b>	<ul style="list-style-type: none"> <li>• 60% of funds must be utilized for payroll costs (including benefits) at least</li> <li>• 40% of funds may be used on the following eligible expenses if in the business name: interest on mortgage obligations (in place prior to 2/15/20), rent obligations on leases (in place prior to 2/15/20), utilities (for services in place prior to 2/15/20), worker protection expenses to comply with CDC Guidelines, Covered Supplier or Operation Expenditures</li> </ul>	<ul style="list-style-type: none"> <li>• 60% of funds must be utilized for payroll costs (including benefits) at least</li> <li>• 40% of funds may be used on the following eligible expenses if in the business name: interest on mortgage obligations (in place prior to 2/15/20), rent obligations on leases (in place prior to 2/15/20), utilities (for services in place prior to 2/15/20), worker protection expenses to comply with CDC Guidelines, Covered Supplier or Operation Expenditures</li> </ul>
<b>Terms</b>	<ul style="list-style-type: none"> <li>• Fixed 1% Annual Percentage Rate</li> <li>• No payments until forgiveness is determined or after 10 months (if not applying for forgiveness)</li> <li>• Must be paid back within five years</li> <li>• No personal guarantee or collateral required</li> </ul>	<ul style="list-style-type: none"> <li>• Fixed 1% Annual Percentage Rate</li> <li>• No payments until forgiveness is determined or after 10 months (if not applying for forgiveness)</li> <li>• Must be paid back within five years</li> <li>• No personal guarantee or collateral required</li> </ul>
<b>Where to Apply</b>	Check our Website for Updates and the Application Portal <a href="https://www.citizensfb.com/commercial-lending.htm">https://www.citizensfb.com/commercial-lending.htm</a>	Check our Website for Updates and the Application Portal <a href="https://www.citizensfb.com/commercial-lending.htm">https://www.citizensfb.com/commercial-lending.htm</a>

The above information is accurate as of January 13, 2021, but is subject to change and further clarification by the Small Business Administration. As with all business matters, you should consult a legal/tax professional before making a financial decision.